



# PROJECT CYCLE MANAGEMENT (PCM)

NATIONALLY RECOGNISED & INTERNATIONALLY ACCREDITED

## OVERVIEW

In order to maximize the chances of success of any development program, it is important that all stakeholders, understand the various aspects of managing a project. This **Project Cycle Management Programme** is designed to impart practical skills and knowledge, confidence related to the conceptualization, planning, implementation, management and evaluation of community projects.

# WHAT YOU WILL ACHIEVE

---

## Upon the completion of this course, you will be able to:

- Understand NGO's, UN agencies, and global non-profit organizations quality requirements for project /programme proposals.
- Understand and prepare high-standard logical frameworks.
- Identify and formulate projects through a participatory approach.
- Write sound project documents.
- Assess the quality of a project document.
- Manage and control your program/project fund.
- Improve the Monitoring and Evaluation (M&E) of the projects / programmes.
- Organize and steer evaluations contributing to policy formulation and the strengthening of learning capacities of the projects or organizations involved.
- Become a more professional manager of projects and programs.

# METHODOLOGY

---

Well-balanced theoretical and practical methodology, which includes interactive discussions, case studies, interactive activities/exercises and assignments to understand the concepts and their applicability

# FEE

---

## USD 2,150 per person

### Group Discount:

- 2-4 pax : 2.5%
- 5-7 pax : 5%
- 8-10 pax : 10%
- 11-13 pax : 15%
- 14-16 pax : 20%

**\*\*\*All prices are VAT exclusive.**

## Fee Includes:

- 5-Day Training
- Nationally Recognized and Internationally Accredited Certificate of Completion
- Module Notes and Stationary
- Tea/Coffee Breaks
- Working Lunches

**\*Note:** all other expenses are to be borne by participants.



# WHAT YOU WILL LEARN

---

## Module 1: Assessment

- Define the issue to be investigated
- Stakeholder Analysis
- Situational Analysis
- Problem Analysis
- Objective Analysis
- Alternative Analysis

## Module 2: Planning

- Logical Framework Matrix
- Intervention Logic
- Assumptions (Risks Analysis)
- Indicators & Source of Verification
- Work Plans
- Resource and Cost Schedule

## Module 3: Implementation

- Introduction to Implementation
- Prior to Implementation
- Budgeting
- Conducting a Startup Workshop
- Elements of Implementation
- Leading & Managing
- Organizing Work
- Managing the Team

## Module 4: Monitoring

- Introduction to Monitoring
- Levels of Monitoring
- How to Monitor
- Reporting
- Cost Control
- Report Writing Tips & Graphical
- Data Presentation

## Module 5: Evaluation

- Introduction to Evaluation
- Evaluation Areas
- Evaluation Procedure
- Methods of Evaluation